

How GHF can work with you on your event:

We know events take a lot of work, and we're here to support you in the following ways:

- Providing advice on planning your event
- Discussing ideas and best practices
- Promoting your event through various communication tools: Foundation website, Facebook, Instagram, and Twitter
- Listing your event on the Foundation's Events Calendar and link to your website and contact information
- Distributing (but not printing) your brochures or flyers at the Foundation
- Providing a letter of endorsement to validate your event
- Offering representative(s) from the Foundation to attend your event (subject to staff availability - on hold during COVID-19)
- Use of our logo for your marketing materials (all print materials must be approved by the Foundation prior to print)
- Issuing tax receipts, if applicable (see tax info document for reference)

Due to limited time and resources in the Foundation, please note there are a few things that we cannot help with.

- These include:
 - Providing funding or reimbursement for event expenses
 - Providing volunteers to help at your event
 - Applying for gaming licenses or insurance
 - Providing mail/email lists of Georgetown Hospitals' donors or sponsors (due to our privacy policy)
 - Providing administrative help (such as mailing invitations, thank you letters, making phone calls, etc)
 - Managing your revenue/expenses